

## Timetable Term 1 2018

5 FEBRUARY – 6 APRIL 2018

### MONDAY Courses Available

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Monday 5 - 26 February, -10.00 am – 11.15 am

**“MANAGING YOUR DOCUMENTS AND PICTURES”**

4 weeks – Jean Barringham

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Monday 5 – 12 March 10.00 am – 11.15 am

**“DOWNLOADING YOUR PICTURES FROM CAMERA PHONE OR TABLET”**

2 weeks – Patricia Beal

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Monday 19 March - 26 March 10.00 am – 11.15 am

**‘DROPBOX – STORING AND SHARING FILES’**

2 weeks - Patricia Beal

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### TUESDAY Courses Available

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Tuesday 20 – 27 February 10.00 am – 11.15 am

**POWERPOINT – “MY LIFE ... SO FAR”**

2 weeks – Joan Craymer

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Tuesday 27 March - 10.00 am – 11.15 am

**“SHOPPING ONLINE’ - 1 week – Maureen McDonald**

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Tuesday 20 March – 9.30 am – 10.45 am

**“HELP WITH MICROSOFT COMPUTERS”**

1 WEEK – Colin Maskill

### WEDNESDAY Courses Available

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Wednesday 7 Feb – Wednesday 2 April– 10.00 am – 11.15 am

**IPADS/IPHONES -STAGE 2** – 7 weeks–Maureen McDonald

Note: No classes on Wed. 21 Feb or 21Mar. Monthly General Meeting is on these dates – all welcome.

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Wednesday 7 Feb – Wednesday 2 April — 11.30 am – 12.45 pm

**IPADS/IPHONES – STAGE 3** – 7 week course – Bev Barnett

Note: No classes on Wed.21 Feb or 21 Mar. Monthly General Meeting is on these dates – all welcome.

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Wednesday –7 Feb – Wednesday 2 April – 1.30 pm – 2.45 pm

**IPADS/IPHONES – STAGE 1** – 7 week course – Maureen McDonald

Note: No classes on Wed.21 Feb or 21 Mar. Monthly General Meeting is on these dates – all welcome.

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## THURSDAY Courses Available

Thursday 8 February – 8 Mar - 9.30 am – 10.45 am

### 'ORGANISING & MAINTAINING YOUR COMPUTER'

Check Course Description in Box.

**Bring your lap-top if you choose.**

5 weeks – Colin Maskill

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Thursday 8 February – 8 Mar - 11.00 am – 12.15 pm

**"USING WINDOWS 10"** – Learn about the newest Microsoft operating system.

**Bring your lap-top if you choose.**

5 weeks – Colin Maskill

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Thursday 8 February – 5 April -2.00 pm – 3.15 pm

**"GREETING CARDS STAGE 1"**– 9 weeks – Daphne O'Donnell

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Thursday 8 February – 5 April 3.30 pm - 4.45 pm

**"PHOTO CORRECTION"** 9 weeks - Daphne O'Donnell

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## FRIDAY Courses Available

Friday 9– 16 February 11.00am – 12.15pm

**Introduction to "PAGES" Using iPads/iPhones (Apple's "Word" Program)**

2weeks – Barbara Ramsay.

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Friday 23 February – 2 March 11.00 am – 12.15 pm

**Introduction to "NUMBERS" Using iPads/iPhones (Apple's "Excel" Program)**

2 weeks – Barbara Ramsay

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## FRIDAY Courses Available (Continued)

Friday 9 – 16 March 11.00 am – 12.15pm

**Introduction to "PIC COLLAGE"**. A photography program using iPads/iPhones.

2 weeks – Barb Ramsay

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## CHECK BOX FOR COURSE DESCRIPTIONS

### IMPORTANT NOTES

- 1 - 2 week course is \$5
- 3 week courses are \$10
- 4 - 6 week courses are \$15
- 7 - 9 week courses are \$20

### EXCEPT FOR

**Album & Calendars course(when being presented) which is \$25 for 9 weeks**

Please check the course descriptions before applying for a class as some classes have prerequisites.

**The first 10 names can assume enrolment is confirmed, *however, if class is cancelled you will be advised.***

For late enquiries about availability of courses please email

**[enrolcpe@gmail.com](mailto:enrolcpe@gmail.com)**